Prevent Duty Risk Assessment / Action Plan – February 2024

1.   Background to Prevent

The revised Prevent Strategy was launched in June 2011 and is an integral part of the Contest Counter Terrorism Strategy. Its aim is to stop people becoming drawn into, promoting, or supporting terrorism. Prevent will address all forms of terrorism but continue to prioritise according to the threat they pose to our national security. Preventing terrorism will mean challenging extremism (and non-violent) ideas that are also part of a terrorist's ideology. Prevent will also mean intervening to try to stop people moving from extremist groups or extremism into terrorist-related activity.

The three Prevent Objectives are:

Respond to the ideological challenge of terrorism and the threat we face from those who promote it:
- Using teaching and learning to help students and staff to develop the knowledge and skills to challenge extremist narratives.

Prevent people from being drawn into terrorism and ensure that they are given appropriate advice and support:
- Identifying how to prevent harm to students by individuals, groups or others who promote terrorism and violent extremism.
- Robust safeguarding procedures to intervene and support any student who is at risk.

Supporting sectors and institutions where there are risks of radicalisation:
- Increasing the resilience of college communities by encouraging engagement with management, staff and students through training and awareness raising.
- Encouraging the training of staff and the use of curriculum opportunities with students which allow grievances to be aired and dealt with.
- Ensuring that college resources are not used by extremist groups.

2.   How can the Further Education sector help?

The Counter Terrorism and Security Bill has placed the Prevent element of the national counter terrorism strategy on a **statutory footing**. This has implications for colleges and partner agencies and bodies, such as schools, universities and councils. Further Prevent Duty Guidance was issued in September 2015.

Schools promote and facilitate the exchange of opinions and ideas and enable debate as well as learning. The Government has stated that it has no wish to limit or otherwise interfere with this free flow of ideas, and that it will be careful to balance the need to preserve national security with protecting civil liberties. Although it is vital that colleges must protect academic freedom, it is a long-established principle that schools also have a duty of care to their students. Schools and student groups have a clear and unambiguous role to play in helping to safeguard vulnerable young people from radicalisation and recruitment by terrorist organisations.

We accept that Longthorpe Primary School can play an important part in preventing terrorism. Just as we can help to educate people about risk, we offer opportunities to help learners understand the risks associated with extremism and help develop the knowledge and skills to be able to challenge terrorist ideologies.

Staff in this school, working in partnership with other local agencies, are well placed to identify needs and support the welfare of individual students who may be particularly vulnerable.

3. **Who is responsible for pursuing terrorists?**
There are other elements within the Government's counter terrorism strategy which focus on pursuing and disrupting terrorists, this is titled Pursue. This is not the role of 'Prevent', which operates in what is called the 'non-criminal space' like other preventative initiatives that protect and safeguard vulnerable individuals at risk of being drawn into harms such as drugs, gang culture and gun and knife crime.

4. **What support is available for people at risk of becoming involved in extremism?**
Channel is a multi-agency support scheme that offers help and guidance to people who may be at risk of becoming involved in extremism. Extremist organisations sometimes try to recruit people who are susceptible or vulnerable, in person or through the internet. If the early signs are spotted and acted upon, it safeguards the person concerned and helps protect all of us who live and work in the town. The school is represented on the Channel Board by the local Education safeguarding lead.

Concerns that an individual may be vulnerable to radicalisation (grooming) does not mean that we think the person is a terrorist; it means that we are concerned that they are prone to being exploited by others.

It is important too that staff trust their professional judgement – if they are concerned that someone is at risk of getting involved in extremism, they should in the first instance contact the Safeguarding Team via MyConcern who should, if required, contact their Channel Co-Ordinator. They will, in partnership with other safeguarding professionals, investigate further to assess the nature and extent of the risk and the Channel Panel will develop the most appropriate support package for the individual concerned.

5. **What training is available?**
WRAP 4 Training is available for staff whose work may bring them into contact with people who may be vulnerable to becoming involved in extremism. The workshop is an introduction to Prevent and covers issues such as crime, normal social processes that are used to influence and manipulate, extreme right-wing and Al Qaida case studies, terrorist ideologies and factors which may contribute to an individual's susceptibility to a terrorist ideology.

This workshop provides attendees with:
a. An awareness and understanding of the Prevent agenda and their role within it
b. The ability to use existing expertise and professional judgement to recognise potentially vulnerable individuals who may be susceptible to messages of violence
c. The confidence to use a common sense-based response to support and intervene with vulnerable people.

Prevent training is undertaken by all staff as a minimum requirement and is part of the induction programme for new staff.

RAG STATUS (Rating for School Actions) = G – Up to Date A – Ongoing R – Urgent

No	Prevent Vulnerability/Risk Area	Risk Y/N	Action taken/already in place to mitigate/address risk	Owner	When	RAG Status
1	**LEADERSHIP** Do the following people have a good understanding of their own and institutional responsibilities in relation to the "Prevent Duty"? • Board of Governors • Senior Leadership Team (SLT) • Staff • Safeguarding team		Safeguarding team have extensive knowledge of Prevent Duty	CB	Ongoing	🟩
			Ensure Prevent duty is a standing item for Governors.	KT	Termly	🟩
			Governors have been trained on Prevent duty, Face to face or remotely using TES online training.			🟥
			SLT and Governors receive information on Prevent issues as part of the child protection report.	CB	Termly HT Report and annual safeguarding report	🟩
			On a weekly basis, the safeguarding lead briefs the Headteacher who then briefs all staff accordingly.	CB/KT	Ongoing	🟩
			Prevent Lead to attend training updates as required.	CB	Ongoing	🟩
1			On-line training on Prevent to be made available for all staff. Prevent training completion is recorded on Safety Cloud. The last training date was 17.4.2023 for most staff, new staff since that date, complete it online through TES Develop. Staff are required to complete their update training by 19.4.2024.	MA/CB	April 2024	🟩
			PSHE curriculum is in place for the start of the academic year.	PSHE Lead	Annually in September	🟩

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2	**PARTNERSHIP** 1. Is there active engagement from the institution's Governors, SLT, managers and leaders? 2. Does the institution have an identified single point of contact (SPOC) in relation to Prevent? 3. Does the institution engage with the BIS Regional Prevent Coordinator, Local Authority Police Prevent Leads		The Prevent agenda forms part of the work of the Safeguarding Child Protection team and Prevent is a standing agenda item. Reported to Governors at termly meetings.	KT	Termly	🟩
			Our Prevent Lead is also our DSL and has attended specific training on being the Prevent Lead.	CB	March 2024	🟩
			Prevent Lead, in partnership with the Headteacher,	CB/KT	March 2024	🟩

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	and engage with local Prevent Boards/Steering Groups at Strategic and Operational level?		compiles this risk assessment and action plan.			█
			The DDSLs also take a leading role on the Prevent work in school	KT/LP/SG	Ongoing	█
			The Safeguarding Lead has the contact with the Regional Prevent Link.	CB	As required	█
			The safeguarding lead has links to the Safer School officer, the Channel Panel, the Safeguarding Children's Board, Adult Board and Youth Offenders Service. The School has an Information Sharing Protocol with the Police.	CB	As required	█
			Prevent policy was last shared with Governors, as part of the safeguarding and child protection policy, on 29th November 2023.	KT	Annually	█
			Agency staff who attend the school are given a safeguarding leaflet which outlines the Prevent duty and the Prevent lead in school.	KT	April 2024	█
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3	**STAFF TRAINING** Do all staff have sufficient knowledge and confidence to: 1. exemplify British Values in their management, teaching and through general behaviours in the institution. 2. understand the factors that make people vulnerable to being drawn into terrorism and to challenge extremist ideas which are used by terrorist groups and can purport to legitimise terrorism. 3. have sufficient training to be able to recognise this vulnerability and be aware of what action to take in response.		The school includes Prevent related issues as part of the Safeguarding agenda and staff concerns that someone is being radicalised will be reported to the Child Protection Team through the use of MY CONCERN. Staff are aware of this through the Safeguarding and Child Protection policy and training.	CB	Annually	█
			Ensure that staff know that Prevent is part of the Safeguarding agenda to reinforce who is the contact point.	CB	Termly	█
			On-line Prevent training link to be given to all staff that so not attend annual staff training.	MA	When required	█
			WRAP training to be a mandatory training requirement and provided at Staff Training annually.	CB	September Training Day	█

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			Information on Prevent agenda and on-line link to be added to Code of Conduct induction.	CB	When required	🟩
			Personnel Administration Officer (HR) to receive Prevent training highlighting passport and security features.	MA	April 2024	🟥

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4	**WELFARE, PASTORAL AND CHAPLAINCY SUPPORT** 1. Are there adequate arrangements and resources in place provide pastoral care and support as required by the institution? 2. Does the institution have a chaplaincy provision or is this support signposted locally or brought in? 3. Are their adequate monitoring arrangements to ensure that this support is effective and supports the institution's welfare and equality policies? 4. Does the chaplaincy support reflect the student demographic and need?		The school has extensive arrangements in place to provide pastoral care and to support its students. The following policies and functions support this agenda: • Safeguarding policy/procedures • Code of Conduct • Minimum entitlement • Strong welfare and wellbeing services • Staff training • At risk student identification • Safeguarding team • External speakers e.g. Diwali, Local Church, Inspirational people • Anti-bullying policy and focus week	KT	Ongoing	🟩
			The school has a good relationship with all external partners such as the Safer Schools Partnership/police.	KT	Ongoing	
			The school has a zero tolerance for all discriminatory behaviour which is challenged and addressed by our staff.	KT	Ongoing	

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5	**SPEAKERS AND EVENTS** 1) Is there an effective policy/framework for managing speaker requests? 2) Is it well communicated to staff/students and complied with? 3) Is there a policy/framework for managing on 'school grounds' events i.e. charity events? 4) Are off site events which are supported, endorsed, funded or organised through the school subject to policy/framework?		The Trust's "Lettings" procedures and forms were updated in line with the Prevent duty recommendations. Lettings Policy approved on 16 May 2016.	HNL	On-going	🟩
			A 'Curriculum Event and Speaker' policy and risk assessment to be developed to identify checks required on potential speakers who are invited into the school.	KT	May 2024	🟥
6	**SAFETY ONLINE** 1. Does the institution have a policy relating to the use of IT and does it contain a specific reference and inclusion of the Prevent Duty? 2. Does the institution employ filtering/firewall systems to prevent staff/students/visitors from accessing extremist websites and material? 3. Does this also include the use of using their own devices via Wi-Fi? 4. Does the system alert to serious and/or repeated breaches or attempted breaches of the policy?		Policies – IT policies to be updated to reflect the Prevent agenda • Staff Internet and E-mail Policy • Information and Communications (ICT) Policy • Acceptable Use Policy and E Safety • Privacy Notice • Staff code of conduct The key policies are placed on My Concern, staff sign-off when they have read them. This is monitored by the Safeguarding Lead.	CB	Annually in September	🟩
			Monitor inappropriate use of the internet using Classroom.Cloud	JMd / JSm	Ongoing	🟩
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7	**MULTI-FAITH FACILITIES** 1. Do you have prayer space, and how is it managed? 2. How is the expectation for how this space is supervised and used communicated to users?		Do you have one? Yes – our meeting room	KT	N/A	🟩
			How is it used? – a group of children come to use it for a prayer at lunchtime during the winter months	KT	N/A	🟩
			How is it managed and supervised? A member of staff supervises.	KT	N/A	🟩

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8	**SITE SECURITY** 1. Are there effective arrangements in place to manage access to the site by visitors and non-students/staff? 2. Is there a policy regarding the wearing of ID on site? Is it enforced? 3. Are dangerous substances kept and stored on site? 4. Is there a policy in place to manage the storage, transport, handling and audit of such substances? 5. Is there a policy covering the distribution (including electronic) of leaflets or other publicising material? 6. Does the institution intervene where off site activities are identified or are likely to impact upon staff and/or students i.e. leafleting, protest etc?		The school site covers a large area approximately 2 miles from the City centre. There is 1 access roads onto the site. The school consists of 1 main building and a mobile classroom and an expansive outdoor space. The school has 3 gated entrances, 2 of which act as the morning/evening entrances/exits. At 8:30am until 8.40am all entrances are manned by SLT who announce on the radio when the gates are shut. After this time gates are locked and access to the school can only be gained through reception point. Within the building there are a number of access points to classrooms and corridors.	KT/ MA	Ongoing	
			All staff, students and visitors are provided with an ID lanyard, colour coded as follows: black for staff, green for DBS checked visitors and yellow for non-DBS checked visitors. A yellow lanyard indicates that the person should be accompanied at all times. For in-school events where many parents come into school, they sign in and out at the office but do not wear a lanyard. They are escorted through school and are always in the presence of a member of staff. For after school events such as PTA organised events, parents' evenings, etc. Senior staff are present.	KT/ MA	Ongoing	
			The school currently has no CCTV arrangements in place but is looking to purchase some through a Trust-wide project.	MA	September 2024	
			All dangerous substances are securely stored, risk assessed and controlled by the site officer. Substances deemed as dangerous are stored in secure environments on school premises, with risk assessment and related control mechanisms. A risk assessment for Forest school activities is in place.	MA/ AD/ JP		
			In the event of off-site activities the school would take appropriate action as directed by CGE and implement appropriate contingency action. This will be built into Evolve.	JP	Ongoing and as required	

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9	**SAFEGUARDING** 1. Is protection against the risk of radicalisation and extremism included within Safeguarding and other relevant policies? 2. Do Safeguarding and welfare staff receive additional and ongoing training to enable the effective understanding and handling of referrals relating to radicalisation and extremism? 3. Does the institution utilise Channel as a support mechanism in cases of radicalisation and extremism? 4. Does the institution have a policy regarding referral to Channel identifying a recognised pathway and threshold for referral?		Radicalisation/extremism has been added to the Safeguarding and Child Protection Policy.	JMd	September 2023	
			Prevent is a standard agenda item termly at Governors committee.	KT	Termly	
			Safeguarding training includes radicalisation/extremism Further training required in areas of high risk such as Facilities, Child Protection, Personnel as necessary.	CB	Annually	
			Business Continuity plan and staff identified to respond.	MA	March 2024	
			Process of referral to Channel communicated to staff during training process.	CB	Annually	
			Good links with local Police (PCSOs)	CB	As required	
			The school responds appropriately to situations e.g. EDL and takes advice from partners. Additional vigilance in the school areas at such times.	KT	As required	
			Representatives from the Trust are on Community Cohesion Board and Safeguarding Boards ensure that we are kept informed	JMd	As required	
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10	**COMMUNICATIONS** 1. Is the institution Prevent Lead and their role widely known across the institution?		The School's Prevent lead is being communicated to staff through Safeguarding training and policy and in Support Staff and Full Staff meetings when necessary.	CB	Annually	
	2. Are staff and students made aware of the Prevent Duty, current risks and appropriate activities in this area? Are there information sharing protocols in place to facilitate information sharing with Prevent partners?		Continued communication and training through the induction procedures and staff briefing, will be necessary to fully inform staff of the referral process Refer back to section 1,2 and 3.	KT	Termly through staff briefings	

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11	**INCIDENT MANAGEMENT** 1. Does the institution have a critical incident management plan which is capable of dealing with terrorist related issues? 2. Is a suitably trained and informed person identified to lead on the response to such an incident? 3. Does the Communications/Media department understand the nature of such an incident and the response that may be required? 4. Does the institution have effective arrangements in place to identify and respond to tensions on or off site which might impact upon staff, student and/or public safety? 5. Are effective arrangements in place to ensure that staff and students are appraised of tensions and provide advice where appropriate?		The school has a comprehensive Business Continuity Plan in place.	MA	March 2024	🟩
			The Senior Leadership Team have all received training on the plan and have taken part in a Business Continuity training.	MA	April 2024	🟧
			In the event of off-site activities the School would take appropriate action as directed by CGE and implement appropriate contingency action.	KT	As required	🟩
			The Trust's media representative to provide standard media responses for incidents.	KT/MA	When required	🟩
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12	**Staff and Volunteers** 1. Does awareness training extend to sub-contracted staff and volunteers? 2. Is the institution vigilant to the radicalisation of staff by sub-contracted staff and volunteers?		Sub-contracted staff and volunteers receive awareness training.	CB	As required	🟩
			Business Manager to investigate arrangements for training teaching agency staff on the prevent agenda. School will offer training if it has not been provided.	MA	When required	🟩
			Staff training ensures that staff are aware of safeguarding regarding children and themselves.	KT/CB	Ongoing – staff briefings & emails	🟩
No	**Prevent Vulnerability/Risk Area**	**Risk Y/N**	**Action taken/already in place to mitigate/address risk**	**Owner**	**When**	**RAG**
13	**Freedom of Expression** 1. Does the institution have a Freedom of Speech/Expression policy? 2. Does this policy recognise and incorporate the risks associated with radicalisation and extremism? 3. Is the need to protect vulnerable individuals covered within this policy?		Develop Freedom of speech / expression and events policy to reflect the Prevent guidance.	KT	May 2024	🟥